



# Application: School of Nursing

## Admissions criteria and procedures for Baccalaureate Pre-Licensure Nursing Program (with PN exit option)

### Step 1..... **Apply to S-DC with the intent to enter into the Nursing Program.**

There is a \$25 application fee and you will take a placement exam. You will then be advised on what 1<sup>st</sup> year, general education course you may need to fulfill before you can apply to the nursing program. Please note that NUR 200 and NUR 201 can only be completed at S-DC and cannot be transferred from another institution.

If you are a current LPN, please state so on your application and you will be assigned a Nursing adviser. You must have completed all pre-requisite courses (listed on the next page) with a grade of “C” or better before you are admitted into the Program. Again, these courses can be satisfied at S-DC or transferred from another accredited institution. Please skip the next step and move on to Step 3.

### Step 2..... **Admission to Junior Level Nursing Courses (Level I)**

During your last semester of 1<sup>st</sup> year general education requirements you can apply to the nursing program. At the time of submission students must: request 2 recommendations from their NUR 200 and NUR 201 instructors, pay a \$50 nursing admissions exam fee, insure that all of your transferable credits have been evaluated by the time applications are due, and have a cumulative GPA of 2.75 or better and a grade of “C” or better in all general education courses by the application due date. You may have only completed a science course once.

### Step 2A..... **Health/Criminal Background Clearance**

*If you are admitted*, your acceptance package will dictate procedures for criminal background and drug screenings in addition to health information the Nursing Department will need on file in order to clear you for clinical. **DO NOT PROVIDE THIS INFORMATION UNTIL YOU RECEIVE AN ACCEPTANCE PACKAGE.**

### Step 3..... **Admission to Senior Level Nursing Courses (Level II)**

Current LPNs who did not complete their PN studies at S-DC are welcome to apply (please see Step 1 to start admissions process) along with S-DC Practical Nursing graduates. You must have a transferred GPA of at least 2.75 (along with your application, please submit official transcripts from where you completed your PN program) and have completed all pre-requisite courses and all Level I general education courses (see next page). You must have 3 letters of recommendation from Nursing faculty, including a clinical instructor. You must have passed your NCLEX; if you are bridging directly from our Level I nursing courses and have yet to take the NCLEX we will consider you exit exam scores at the end of semester III. However, we encourage students to sit for their boards and work for at least one trimester before they complete their third year of study.

## Grading

Grading scale for Nursing is

Numerical Score	Grade	Grade point awarded
<b>93-100</b>	<b>A</b>	<b>4.0</b>
<b>85-92</b>	<b>B</b>	<b>3.0</b>
<b>73-84</b>	<b>C</b>	<b>2.0</b>
<b>68-72</b>	<b>D</b>	<b>1.0</b>
<b>0-67</b>	<b>F</b>	<b>0.0</b>



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Full Name \_\_\_\_\_ Student ID: \_\_\_\_\_

## Application Checklist

### Level I application requirements:

- 2.75 cumulative GPA
- "C" or higher in all General Education courses
- Two letters of recommendation (from NUR 200 and NUR 201 instructors)
- \$50 Nursing admissions examination fee (Must have copy of Bursar receipt to schedule exam)
- Completed application
- Please make sure that you have completed the following pre-requisite, general education courses with a grade of "C" or better:

<b>SSC 101</b>	Education Seminar
<b>ISA 201</b>	Introduction to Personal Computers
<b>SCI 114</b>	Introduction to Biology (or Science for Health Professionals) -Lecture & Lab
<b>SCI 210</b>	Anatomy and Physiology I -Lecture & Lab
<b>SCI 211</b>	Anatomy and Physiology II -Lecture & Lab
<b>ENG 104</b>	College Reading
<b>ENG 121</b>	English Composition I
<b>ENG 131</b>	English Composition II*
<b>MAT 121</b>	College Math I
<b>NUR 100</b>	Orientation to Nursing
<b>NUR 101</b>	Dosage Calculations
<b>SSC 102</b>	Introduction to Sociology*
<b>SPH 101</b>	Interpersonal Communication Skills*
<b>PSY 101</b>	Introduction to Psychology
<b>PSY 125</b>	Developmental Psychology*

**\*Starred courses only apply to those student who began their coursework at S-DC AFTER the winter 2009-2010 trimester.**

### Level II application requirements:

- 2.75 overall GPA
- 2.5 cumulative GPA in Level I nursing courses
- "C" or higher in all General Education courses
- Three letters of recommendation from Nursing faculty (one clinical instructor, two theory instructors)
- \$50 Nursing admissions examination fee (Must have copy of Bursar receipt to schedule exam)
- Completed application
- In addition to the Level I pre-requisite courses (listed above), applicants applying to Level II nursing courses must have completed the following general education courses with a grade of "C" or better.

<b>SCI 104</b>	Principles of Chemistry
<b>ENG 243</b>	Library Research Skills I
<b>SCI 225</b>	Introduction to Microbiology
<b>PSY 312</b>	Psychology of the Black Family



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## Applicant Information

Full Name \_\_\_\_\_ Student ID: \_\_\_\_\_

Address \_\_\_\_\_ Apartment \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

DOB \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Home ( ) \_\_\_\_\_ Cell \_\_\_\_\_

E-mail \_\_\_\_\_

I am applying for acceptance into the nursing class beginning Fall \_\_\_ Winter \_\_\_ Spring \_\_\_

At campus: Baltimore \_\_\_ Annapolis \_\_\_ Cambridge \_\_\_ Salisbury \_\_\_

- I am a:  SDC general education student applying to Level I nursing courses  
 Level I Nursing Program student applying to Level II nursing courses  
 Licensed Practical Nurse applying to Level II nursing courses (Again, please note that you must have completed all general education requirements before applying to Level II nursing courses as listed on the Application checklist.)

**I plan on exiting the Program upon completion of Level I nursing courses in order to acquire my LPN certification. I understand that I have the option to apply to Level II courses.**

Have you ever been convicted of a **misdemeanor**? YES NO  
If yes, please attach a detailed explanation.

Have you ever been convicted of a **felony**? YES NO  
If yes, please attach a detailed explanation.

I certify that my answers are true and complete to the best of my knowledge.  
If this application leads to acceptance, I understand that false or misleading information in my application or interview may result in my release from the program.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Exam Day & Time (Office Use Only)

TUESDAY  
AM PM

WEDNESDAY  
AM PM

THURSDAY (make-up day)  
AM

## Student Recommendation Form

Please fill in applicant and course information below. This recommendation may be kept confidential by your instructor.

**Applicant Name (Print):** \_\_\_\_\_  
Last First M.I.

**Instructor Name (Print):** \_\_\_\_\_

**Course Number and Title:** \_\_\_\_\_

Instructor, please fill in the chart below by rating the applicant on a scale of one-to-four, four being "Excellent" and one being "Poor." If you were unable to judge the applicant in a particular category please indicate so and specify with comments. After rating the student, please add up the total points and indicate your overall recommendation. Please return the completed form to the Nursing Office to be placed in the applicant's file.

Skills Categories	Excellent 4	Good 3	Fair 2	Poor 1	Unable to Judge
Written Communication					
Oral Communication					
Problem Solving					
Decision-Making					
Ability to Work with Others					
Attendance					
Overall Attitude					

**Total Points:** \_\_\_\_\_

**Summary Evaluation:** Please indicate your overall recommendation for this applicant by circling an option below:

Highly Recommend    Recommend    Recommend with Reservation    Do Not Recommend

**Additional Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Instructor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Student Recommendation Form

Please fill in applicant and course information below. This recommendation may be kept confidential by your instructor.

**Applicant Name (Print):** \_\_\_\_\_  
Last First M.I.

**Instructor Name (Print):** \_\_\_\_\_

**Course Number and Title:** \_\_\_\_\_

Instructor, please fill in the chart below by rating the applicant on a scale of one-to-four, four being "Excellent" and one being "Poor." If you were unable to judge the applicant in a particular category please indicate so and specify with comments. After rating the student, please add up the total points and indicate your overall recommendation. Please return the completed form to the Nursing Office to be placed in the applicant's file.

Skills Categories	Excellent 4	Good 3	Fair 2	Poor 1	Unable to Judge
Written Communication					
Oral Communication					
Problem Solving					
Decision-Making					
Ability to Work with Others					
Attendance					
Overall Attitude					

**Total Points:** \_\_\_\_\_

**Summary Evaluation:** Please indicate your overall recommendation for this applicant by circling an option below:

Highly Recommend    Recommend    Recommend with Reservation    Do Not Recommend

**Additional Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Instructor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Recommendation Form**  
*(Clinical Instructor – Level II applicants only)*

Please fill in applicant and course information below. This recommendation may be kept confidential by your instructor or supervisor.

**Applicant Name (Print):** \_\_\_\_\_  
Last First M.I.

**Instructor Name (Print):** \_\_\_\_\_

**Course Number and Title:** \_\_\_\_\_

Instructor (supervisor), please fill in the chart below by rating the applicant on a scale of one-to-four, four being “Excellent” and one being “Poor.” If you were unable to judge the applicant in a particular category please indicate so and specify with comments. After rating the student, please add up the total points and indicate your overall recommendation. Please return the completed form to the Nursing Office to be placed in the applicant’s file.

Skills Categories	Excellent 4	Good 3	Fair 2	Poor 1	Unable to Judge
Written Communication					
Oral Communication					
Problem Solving					
Decision-Making					
Ability to Work with Others					
Attendance					
Overall Attitude					
Performance in a Clinical Setting					

**Total Points:** \_\_\_\_\_

**Summary Evaluation:** Please indicate your overall recommendation for this applicant by circling an option below:

**Highly Recommend    Recommend    Recommend with Reservation    Do Not Recommend**

**Additional Comments:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Instructor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# S-DC School of Nursing Applicant Demographic Survey

Complete the following survey, as this information is forwarded to the Board of Nursing, for statistical purposes. Check the box next to the most appropriate answer.

Gender:  Male  Female

## Yearly Household Income

- Less than \$10,000
- \$10,000 to \$19,000
- \$20,000 to \$29,000
- \$30,000 to \$39,000
- \$40,000 to \$49,000
- \$50,000 to \$59,000
- \$60,000 to \$69,000
- \$70,000 to \$79,000
- \$80,000 to \$89,000
- \$90,000 to \$99,000
- More than \$100,000

## Current Marital Status

- Single, Never Married
- Married
- Separated
- Divorced
- Widowed

## What is your race?

- American Indian / Alaskan Native
- Asian, Hawaiian or Pacific Islander
- Black, African American
- Other Black (Dominican, Ethiopian, etc.)
- Hispanic/ Latino
- White, non-Hispanic
- Biracial
- Other

Are you a US Citizen?  Yes  No

What is your age? \_\_\_\_\_